

TRACE 2009 CONFERENCE IN SLOVENIA
16.4. - 19.4. 2009 Otočec, Slovenia

Dear TRACE 2009 participants,

time of our conference is approaching very fast. We would like to assure you fruitful and well organized event and therefore we prepared this 2nd circular with some additional explanations and information.

Accommodation – as you might see on the home page of the Hotel Sport they also offer bungalows and we got many question if you can stay there to lower the costs of accommodation. Unfortunately some of the bungalows are being renewed and others are occupied with sport teams having preparations for the forthcoming competitions season

Additional costs – beside registration fee and accommodation costs you will be most likely faced with the following additional costs:

1. conference dinner – 20 EURO (self service with a innovative selection of local foods and wines
2. (optional) excursion on Sunday afternoon – 25 EURO – 35 EURO depending on a number of participants (price includes bus, guide, all tickets, wine and local food tasting, duration of the excursion approx. 6 hours – *see home page*)
3. (optional) bus transfer from Ljubljana to Otočec – 10 to 15 EURO in one direction

Poster presentation – posters up to format A0 (portrait orientation) are allowed, material for attaching posters will be provided

Oral presentation – computer and digital projector will be available. Presentations in PowerPoint up to version 2003 and OpenOffice up to version 3.0 will be supported, you can also bring your presentation in PDF format. Duration of the presentation is 20 minutes (15 min. talk + 5 min. discussion).

Short poster presentation – overhead projector will be available – max. duration of the short presentation is 1 minute – please prepare one transparency for the presentation.

NOTE: there is no need to send us your poster in A4 format in advance – this is a mistake on our home page and it was unintentionally copied from the previous year TRACE meeting.

Arrival / Departure time – we urge you to send us your arrival and departure information; we need this information **till Sunday, 23rd of March** – *use home page to do that*. If we don't get your arrival time, we will not be able to provide you transfer and assistance.

Bus transfer – we will organize bus transfer from Ljubljana to Otočec, we found out that traveling to Otočec using regular public transportation would be too complicated therefore we organize special bus transfer from Ljubljana to Otočec. Depending on number of persons we will organize 1-3 transfer on arrival day and same on departure day. Cost of transfer will depend on number of passengers, but should be same or lower than regular public transport – see home page for details.

Arrival day – if you arrive by airplane or train our meeting point will be Železna cesta (on the other side of the main railway station building and tracks – use underground passage to get on the other side), where you will see bus and one of the organizers of the meeting with a TRACE 2009 sign – *see home*

page. If you arrive earlier, you can leave your luggage in a locker room at the main railway station and head towards the city center. Ljubljana is a small, nice city and railway station is just 15 min. from the old part of the city. It is certainly worthwhile visiting it. Orientation in Ljubljana is easy.

Organizing committee